

# Community Development Plan

Update March 2019

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.



Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, covering the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

## Over Arching Priorities

The Western CEF is keen to support and develop initiatives which;

- Improve the quality of life for individuals across the Western CEF area
- Provide solutions for community issues
- Trial new ideas that will benefit residents and improve the local area



## Current Key Issues being Addressed

### Youth Services

#### Working with North Yorkshire Youth and BeeAble to review service provision for teenagers and disaffected young people.

- April 16 – agreed to fund BeeAble to provide a Detached Youth Service for a year from 1<sup>st</sup> September 2016. Bank of hours for 2 workers. Lesley Senior, Director of BeeAble, to attend Partnership Board meetings to update on developments.
- Meeting held in June 2017  
It has been identified that the facilities at Highfields have undergone two lots of repairs between October 2014 and June 2016, on the safety surface and a further repair to damaged panels of the shelter in October 2016. This amounted to £9,000. The facilities have safety inspections carried out monthly between the winter months (October-March) and fortnightly in the summer months (April-September). Minor wear and tear repairs are carried out when identified. The rubbish bins are still overflowing and general untidiness of the area still occurs. Additional work was carried out at two other sites (Time-Out and the Library) that were receiving inappropriate behaviour from youths (vandalism), but nothing was seen. There were no further reports.

## Combined community sports facility in Monk Fryston

### To bring together the football and cricket grounds into an expanded sports facility.

- 12<sup>th</sup> Jan 16 Clive Hoyland from Monk Fryston Football Club was introduced to the Partnership Board and outlined his idea for a combined community sports facility in Monk Fryston, which would bring together the football and cricket grounds. He explained that the project was at an early stage and that he would be approaching various agencies and bodies to explore what funding may be available and the feasibility of the project.
- 21<sup>st</sup> Jan Chris HN attended a planning meeting with the steering group to discuss governance models, funding strategy, community consultation and useful networks



- October 16 – The Development Officer reported that a discussion with Clive Hoyland from Monk Fryston Football Club regarding progress with the project had taken place in October and funding to progress the project was still required.
  - December 16 – the Development Officer had met with the group again in December. They have created a CIC and have completed a Project Brief for submission to the Western CEF. A meeting has also taken place with Heather Kennedy.
  - Feb 17 – the group made their submission for professional support to progress funding further. Their award was successful. Work is now taking place to recruit the best person to progress with the work.
  - June 17 – meetings continue with the group. Plans have been developed and the assistance of the Development Officer has been requested to look at potential sources of funding
  - July 17 – Development Officer has prepared and emailed over funding options report, with details of how to apply to a range of different organisations.
  - March 18 – We have had a confirmed offer from Wren, also our Biffa bid is looking very positive.
  - June 18 – Our projects updates, the application had to be made by the landowners in both cases. Cricket we had 2 offers from Wren & Biffa who offered to fund all of the project. Wren offered part. The Biffa offer was accepted to bring the pavilion up to a standard to allow 24/7 365 days a year usage, including a nursery group & other's.
- Football are still in discussion with the FA although the project has stalled due to lack of funds to drive on to the next phase. Both the above have been assisted by Steve Wells Associates who has been instrumental in the current achievements with funders

### Development of Byram Park Social Club & Institute Ltd

March 19 –

- Initial meeting held in January 19 to explore the potential development and expansion.
- Research carried out by CHN on their governance structure – suggested convert to a CIO, options for a Community Questionnaire discussed and examples emailed across.
- Further meeting held Feb 19 to agree wording of questionnaire and further actions regarding funding and governance.
- CHN has created an online questionnaire and paper based questionnaire which went live in March to date 55 have been completed. 1,000 paper based questionnaires have been produced ready for distribution.

## Creation of Community Outdoor Gym – Sherburn – in –Elmet

To establish an accessible fitness facility for all residents to use on a regular basis.

### Western CEF Community Outdoor Gym Club

January 19 –The CEF enabled us to provide 2 instructor-led sessions weekly, from May – October 2018. Tuesday 5:30pm – 6:30pm and a Wednesday 3pm – 4pm.

These times were chosen specifically to respond to the feedback we got at the opening event and through other conversations with residents and businesses.

Over 3,500 vibrant flyers, advertising the outdoor gym and our instructor-led sessions were delivered to various locations locally, as well as appearing in the Sherburn News twice, which is delivered to every household in Sherburn. It was also on various online forums, sites and websites. These were also handed out at the Sherburn Gala on 19<sup>th</sup> May, where we held a demonstration event at the Outdoor Gym and a free competition.

Throughout the course of this project a total of 54 people signed up to use the gym. People from all sorts of backgrounds and ranging in age from 16 to late 70s. The average number of people attending each session was 3, but varied from 2 to larger groups of 7 or 8, but always a different mix of members and with new people signing up most weeks.

People using the gym have come from all over the district, as we have been publicising this through districtwide forums, such as the Selby District Equality Network, WEA and Community Activists.

One of the best outcomes of this project has been the outreach support provided through the sessions. Providing opportunities to some of the hardest to reach individuals in the community, a chance to get out of their homes, be active, but most importantly be supported. As well as providing tuition on the use of the outdoor gym equipment, our team has also been working with all individuals to provide support and encouragement in moving forward with their lives, sign-posting to other organisations and opportunities, as well as providing a social and emotional support network.

### Development of Burton Salmon Village Hall

March 19 - We are just in the process of arranging a visit with Julie Walden for a press photo but this is probably taking place on 5<sup>th</sup> March - work on the second phase (toilets) should start first week in March, (coordinating builder and electrician not easy!)

We had a great event on Saturday a team quiz with supper, and raised over £200 I think we sold almost all the 40 tickets, and it was very warm!



## Community Cafes

### To provide support to local communities wishing to develop a community cafe.

- June 16 – Community Café Public Forum – 3 speakers talking about 3 different models, well attended and lots of questions asked.
- July 16 – 3 localities exploring model to use for developing a Community Café
- October 16 - The Chair reported that he had visited community cafés located in Ripon and Escrick; he informed the Board that he was aware of five people interested in establishing a community café in Fairburn.  
The Development Officer suggested that the community café model operated by Horton Housing could be adopted by the Western CEF.
- February 17 – support has been provided by the CEF Chair and Development Officer for the development of a community café in Fairburn. Funding has been awarded by the Western CEF towards the first year running costs. Assistance has been provided regarding governance structures and the opening of a Bank account. The Development Officer has linked them up with the Escrick Community Café for additional support and ideas.
- February 17 – assistance has been provided by the Development Officer on the creation of a funding application to develop a Community Café in Sherburn.

### Fairburn Community Cafe

- February 17 – Launch of Fairburn Community Café. 80 people attended.

March 19-

- January started off well and it was lovely seeing them all welcoming each other into a new year.
- Attached is a photo of our Villager – Dora Marsh – who was 100 and we put on a bit of a celebration for her with cake (not 100 candles!) and some gifts on behalf of everyone.
- We have had one or two from our group who were ill or in hospital but I always make a point of visiting them with a card and flowers from the Team and everyone in the Café. It always reminds them that we are here for them and that they are thought about.
- February was the usual.....make a fuss of those who don't have a Valentine!! I ensure they all get a little chocolate heart and the team (who bake fantastic cakes) made some special treats for them to choose from. We always ensure there are some special raffle prizes too.
- We had a great Christmas Party and the Village School Children come along to entertain us, and are always keen to be integrated with us. We had a great day in February where half the number of children from the Village School came along to integrate with the 'elderly' and played board games. Everyone loved it!! The children didn't want to go back to school and I asked them to sing happy birthday to a gentleman who was 80 that day. Both the children and the 'birthday boy' were tickled pink! The other half of the school children are coming along to participate in the same exercise in March. Photos attached.
- I am now planning for an Easter Bonnet Competition again (they took part in the last one and were terrific) so look forward to that.



## Sherburn Community Cafe

- March 17 – Funding for the development of the Community Café in Sherburn agreed.
- June 17 - At long last work has started on the school. We have had all the asbestos removed and now we are on with sorting out the leaks to the flat roof and refurbishing the toilets. We have got through the first stage of the Big Lottery Fund new process and we are working on getting the answers to the next set of questions which have been posed. We are also waiting to hear back from St Gobain on a funding application.
- March 18 - I am delighted to report that we have now signed the contract for the building work at the OGS to commence. The work will be finished by End of June so we anticipate opening in August/September. We are still negotiating the contract for the operator of the Café, but we are getting there.
- June 18 - Things are really hotting up at the OGS Community Centre and Tearooms! The building refurbishment is nearly complete and the next stage is for us to finish the decoration and fit out the building. We are planning to open on 1<sup>st</sup> September. We are just finalising the specifications for the catering equipment for the tearooms and will be placing orders in the next week. We expect the project to be complete by September and we look forward to welcoming you to the venue.
- August 18 - “The kitchen at the Old Girls’ School Community Centre and Tearooms is being fitted out currently. All the equipment has been ordered and has arrived on site and the plumbing is underway. At the moment volunteers are busy painting and cleaning the school. The Community Centre will be opening to the community on the 1st September and we have our official opening by the Bishop of Selby on 2<sup>nd</sup> September. We look forward to welcoming the CEF to the Community Centre at the meeting on 23<sup>rd</sup> October.”



### March 19 -

- The Little Teapot is thriving and has become the place to meet in Sherburn. Open 5 days a week from 9am to 4pm (10am start on a Sunday) it is typically getting about 800 visits per month. Obviously this is not individual customers as there is a growing base of regular repeat customers.
- The Café is staffed by paid staff to ensure that a very high level of customer service and hygiene operates at all times.
- There is a good synergy between the Café and the rest of the Community Centre with both referring business to the other. The Café has provided catering for parties and our visitors to events are using the Café either before or after.



For example we have an afternoon showing of Mama Mia this week and some people are going for lunch at the Little Teapot beforehand.

<b>CEF Promotion</b>
<b>To continue to raise awareness of the work of the CEF and opportunities available.</b>
<b>Progress</b>
<ul style="list-style-type: none"> <li>▪ April 16 – Investigate cost of having a CEF notice board in each village / town</li> <li>▪ June 16 – range of options researched and passed onto Chair</li> <li>▪ July 16 – agreed Daniel to contact each Parish Council to ask what type of noticeboard they would like and where they would like it positioned.</li> <li>▪ January 17 - We now have a list of Parish Councils who would like a notice board.</li> <li>▪ February 17 – design of a new Western CEF logo has commenced.</li> <li>▪ March 17 – Comments from the CEF Board fed back and a new draft design completed.</li> <li>▪ March 17 – Partnership Board agreed the type of notice boards to be purchased and the cost has been agreed. Daniel currently liaising with manufacturers for delivery and agreement with each Parish Council for the installation</li> <li>▪ November 17 – looking at plaques being distributed to all organisations who have received funding since April 2016. Currently getting the numbers we will need before agreeing the design across all of the CEFs.</li> <li>▪ February 18 – the new CEF logos have been agreed to be used across all 5 CEFs. Standard format being developed across all 5 CEF Community Development Plans</li> <li>▪ Jan 19 – work on the CEF film has been progressing, with all Western CEF filming complete. The film should be edited and ready for Feb 19. Noticeboard design has been agreed and price agreed.</li> <li>▪ March 19 – filming has continued – just waiting on one more interview to be completed.</li> </ul>

<b>Community Health and Safety</b>
<b>Defibrillators – enabling communities to establish this additional facility</b>
<b>Progress</b>
<ul style="list-style-type: none"> <li>▪ October 16 – requested that this issue be added to the CDP.</li> <li>▪ February 18 – meeting with Brotherton Parish Council regarding funding support for a Defibrillator. Assistance given with the application which has been submitted for consideration.</li> </ul>

<b>Development of Peter Pan Nursery Charity Shop</b>
<b>To develop the success of the shop and create a Community Hub at the building</b>
<p>February 18 - We have started the refurb on our charity shop and have now completed the main downstairs showroom. Having the main room completed has enabled us to safely display twice as much stock as before and takings were up by approximately £100 in the first week comparatively. We've had some fantastic feedback from our customers.</p> <p>The rest of the shop is still to be completed and I'm awaiting a date for this. The shop fitter isn't really making anything on this job so he's fitting us in around his other work.</p> <p>The upstairs room will be next, which is where the space will be for groups to use. We have started craft lessons, Debbie Todd of Angels and Butterflies (Garforth) ran a couple of classes for Halloween and Christmas at the end of last year and has asked to run further classes:</p> <p>So lots going on!</p>



Sep 18 - we have completed the upstairs refurbishment. Still chasing our builder for dates to complete the final phase of the refurbishment. Unfortunately we are just having to wait until he can fit us in as he's not making much on the job.

I am also going to be having a meeting with Debbie Todd who holds the craft events at the shop to see what we can get booked in for the autumn and winter months ahead.

Takings at the shop are still slowly increasing and feedback is good. I'm going to do a customer survey to see what else our community would like to see. I'm also thinking of having an 'equestrian section', we have a horse and tack and clothing are so expensive and the shop are few and far between. There are a lot of livery yards. We've had a fair few items of equestrian clothing donated already and I thought it might draw in a new group of customers?

Jan 19 - We had the final phase of our refurb just before Christmas, we now have a toilet that works properly and a sink to wash our hands in! It's luxury! Ha ha. The shop looks fantastic! Our team of volunteers has grown, 33 and another 4 who I have met with this week who are new to the area and wanting to put something back into the community.

We now support two young people with Downs Syndrome and a young man who has Autism, he's done so well and his mum is really pleased with how his confidence has grown. He even attended our Christmas party, the first party he's ever been to in 18 years. We have another volunteer who is registered blind and he feels he's gained more confidence and made new friends.

I definitely feel we have become a bigger part of the community, we have many locals who pop in for a chat and a coffee every week, some every day! We had lots of Christmas cards from customers, something we've never had before.

Takings are up, we've gone from £500 to approximately £700 PW. This is also due to the introduction of an equestrian section and we now have a card machine (Sum-Up), it's got no tie in periods or monthly charges and it's really made a difference to sales.

I met with a lady from Hope Pastures (small independent charity in Leeds, they are an animal rescue centre), it ties in with our equestrian section. We are going to hold some equestrian talks at the shop to raise more funds.

I have advertised the space free of charge to local groups but so far, no takers. I'll advertise it again. Would love to get a knit & natter or book group going upstairs.

Chris Hailey Norris  
Development Officer  
Western CEF  
March 2019